

# TPAR Self-Check **for Electrical Contractors**

A 60-second check: do you need to lodge a Taxable Payments Annual Report by 28th August?

## **PART 1** Do I need to lodge?

- ☐ My business provides electrical / building & construction services (*yes — electrical is on the ATO list*)
- ☐ I paid one or more subcontractors for their labour (or labour + materials) last financial year
- ☐ Those payments were part of the services I provide to my clients

**Ticked all three? You almost certainly need to lodge a TPAR by 28th August.**

## **PART 2** What to gather for each subbie

- ☐ ABN — check it on ABN Lookup (wrong ABNs bounce the report)
- ☐ Name and address
- ☐ Gross amount paid for the year, including GST
- ☐ Any amounts withheld where no ABN was quoted

## **PART 3** Common traps we fix

- ☐ Reporting invoiced amounts instead of amounts actually **paid** during the year
- ☐ Missing subbies paid via cash or personal accounts — still reportable
- ☐ Materials-only suppliers don't need reporting — but mixed labour + materials invoices are reported in full
- ☐ Software prepared the report... but nobody actually lodged it

**Not sure where you stand?** Reply to my email or call **(03) 9191 3731** — 15 minutes, no obligation. — Maybell  
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